



ASIAN REINSURANCE CORPORATION

**Application for the post of
Vice-President / Deputy Vice President
(Reinsurance Technical Department)**

*Affix
Passport size
Photograph*

1. Name of Applicant : _____

2. Nationality : _____ 3. Sex : _____

4. Date of birth : _____

5. Address for communications :

Email :

Fax No. :

6. a) Office Address : _____
_____ T.P. No. _____

b) Home Address : _____
_____ Mobile No. _____

7. Marital status : _____

8. List of dependents : (spouse & children under 21 years)

Name

Age

Relationship

9. State of health. Please indicate if you are suffering from any disability or undergoing treatment currently for any ailment.

10. Have you ever been arrested, indicted or summoned into court as a defendant in any criminal proceedings or been convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? If so, please give full particulars.

11. Knowledge of languages :

Mother tongue :

| Other languages | Read | | Write | | Speak | |
|-----------------|--------|------------|--------|------------|--------|------------|
| | Easily | Not Easily | Easily | Not Easily | Easily | Not Easily |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

12. Educational Qualifications :

A - Schools (from age 14 onwards)

| Name of School | City, Country | Attendance Period | | Certificates or Diploma obtained |
|----------------|---------------|-------------------|----|----------------------------------|
| | | From | To | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

B - University or equivalent

| Name of institution | City, Country | Attendance Period | | Subjects Studied | Degree and academic distinctions obtained |
|---------------------|---------------|-------------------|----|------------------|---|
| | | From | To | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

C - Technical / Professional Qualification

| Name of institution and city and country | Attendance or Study Period | | Subjects Studied | Diploma or Certificate obtained |
|---|-------------------------------|----|---------------------|---------------------------------------|
| | From | To | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

D - Training Courses attended

| Name of institution and city and country | Attendance or Study Period | | Subjects Studied |
|---|-------------------------------|----|---------------------|
| | From | To | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

13. A - Employment record : Starting with present post, please list in reverse order.

A. PRESENT POST : Name of employer :
 Title of Post :
 Gross salary :

| FROM | TO | Description of duties and responsibilities | |
|------|----|---|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

B. PREVIOUS POSTS : Name of employer :

Title of Post :

Gross salary :

| FROM | TO | Description of duties and responsibilities | Reason for leaving |
|------|----|--|--------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

14. A - Information to demonstrate experience in following fields :

(i) Treaty/Facultative Reinsurance

(ii) Marketing

(iii) Underwriting and Claims

(iv) Computer Proficiency

(v) Training / Seminars Conducted

B - Any other information you wish to submit in support of your application.

15. References: List three persons not related to you, who are familiar with your character and qualifications

| FULL NAME | FULL ADDRESS | BUSINESS OR OCCUPATION |
|-----------|--------------|------------------------|
| 1. | | |
| 2. | | |
| 3. | | |

16. Certificate by applicant :

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Corporation renders a staff member of the Corporation liable to termination or dismissal.

Place and date :

Signature